

Elective Credit Transfer Form

The Instructional Technology program permits students to transfer a limited number of quarter credits from other programs. This is primarily to give students the opportunity to take classes that will directly improve their understanding of an area of their investigation. Please submit this form to request elective credit for a course outside the program.

In order to request an Elective Credit Transfer, please submit the following documents.

1. Elective Credit Transfer Form
2. Transcripts of the course transferred
3. Supporting Evidence: syllabus, projects or products from the course, test results (At least one evidence must be attached)

Student Name _____

Student ID Number _____ Student Email _____

Course Title _____ Course Number _____

College or University _____

Date Course is to be taken _____

Summarize the course (provide syllabi as an attachment if available)

Provide a rationale as to why this course enhances your program.

Accepted / Rejected – Reason
