Elective Credit Transfer Form

The Instructional Technology program permits students to transfer a limited number of quarter credits from other programs. This is primarily to give students the opportunity to take classes that will directly improve their understanding of an area of their investigation. To be accepted for transfer, each class must be approved by the advisory team prior to the course being taken. Please submit this form to request elective credit for a course outside the program.

Student Name ______________________________________________

Student ID Number ____________ Student Email ____________________________

Course Title _______________________________________ Course Number ________

College or University _________________________________________

Date Course is to be taken ____________________________

Summarize the course (provide syllabi as an attachment if available)

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Provide a rationale as to why this course enhances your program.

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Accepted / Rejected – Reason

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