CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

COLLEGE OF EDUCATION

M. A. in Education TESOL Option

**Comprehensive Examination Permission Checklist**

In order to register for the comprehensive examination, you will need to take this **Permission Checklist** to Shani Sims in the Master in Education Office, CE-102 to obtain permission to enroll.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Coyote ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IMPORTANT: Contact e-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Quarter of Examination \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

––––– 1. Candidate is in last quarter of classes.

––––– 2. Candidate has filed a graduation check dated for the quarter in which examination will take place.

\_\_\_\_\_ 3. Candidate has no unfinished Incomplete grades.

\_\_\_\_\_ 4. Candidate has submitted the Candidate Assessment Portfolio.

The Graduate Office in Education gives *permission only* to take the Comprehensive Examination. *The candidate must register for EESL 999*. If circumstances do not permit taking the examination in the quarter in which the candidate has registered, A DROP MUST TAKE PLACE BEFORE THE END OF THE ADD/DROP PERIOD. The candidate must then re-file for grad check for the quarter of graduation and repeat the Permission Checklist procedure. Anyone wishing to skip a quarter must submit a request to Graduate Studies (Waiver for Leave of Absence).

Candidates must contact their adviser after registering, to receive a copy of the syllabus for EESL 999. After registering for the Comprehensive Examination, the candidate will receive notification by e-mail or letter concerning details of the administration of the examination.

(signed)

Coordinator, M. A. in Education, TESOL Option