

Allowing Observer Access in Canvas

To add an Observer:

Follow the steps in [Add users to a course](#). When you reach the steps related to **Select User Details**:

1. Choose **Observer** from the **Role** drop-down menu.
- 2.

Add People ×

Add user(s) by

Email Address Login ID SIS ID

Example: lsmith@myschool.edu, mfooster@myschool.edu

satie001@umn.edu

Role

- Student
- Test Student
- Teacher
- Advisor
- Non-Editing Instructor
- Primary Instructor [PS]
- TA
- DesignerPlus
- UndergraduateTA
- Designer
- Observer**

Can interact with

Section

EGYP 101

Use a comma or line break to separate users.

Cancel Next

3. Click **Next**.
4. Click **Add Users**. *Users added in this role will appear in the People list as **Observing: nobody**.*